Getting Started at Lewis and Clark

Enrollment
Enrolling at Lewis and Clark is a simple four-step process:
1) Complete an admission form
2) Submit your official high school transcripts
3) Take a placement test
4) Meet with an advisor

Financial Aid
A financial aid advisor will work one-on-one with you to assist you in completing the necessary forms and to help you find the best means to pay for college.

Student Services
Everything from academic counseling to automated teller machines are available to the students of Lewis and Clark. Other services include career planning, employment services, textbook lending, online payment and registration, learning resources and tutoring services, child care and much more.

Student Life
Lewis and Clark offers a number of activities to help you become involved. Events such as art shows, music concerts, athletic events, and club meetings present a world of opportunities for you. Be sure to get involved for the total college experience.

Call 618-468-LCCC or log on to www.lc.edu for more information.

Business
Transfer Degree Program
& Advanced Degree Options

Associate in Science
Baccalaureate Degree Agreements
With Senior Institutions
Master’s Degree Agreements
With Senior Institutions

New options now exist for students who wish to get a four-year degree after completing the A.A.S. degree in accounting or management.

Campus Numbers

Godfrey Campus
800-YES-LCCC or 618-468-5222

N.O. Nelson Campus - Edwardsville
618-656-8800

Macoupin County Center - Carlinville
217-854-5400

Tri-County Center - Jerseyville
618-498-6500

Lewis and Clark Community College insures equal opportunities are offered in the admission, education, and employment of individuals regardless of sex, race, ethnicity, color, creed or religion, national origin, disability, age, marital status, military status, sexual orientation, and other protected categories. Any inquiries concerning the application of Title VII of the Civil Rights Act, Title IX of the Education Amendments, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, the Age Discrimination Act, and the Illinois Human Rights Act may be made to: Gary Ayres, Vice President of Administration and Community Services, Erickson Hall, Room 103, Lewis and Clark Community College, Godfrey, IL 62035 • 618-468-3000.

Rev. 04/09
Associate in Science Degree
(for Business)

The purpose of the Associate in Science degree for business is to provide courses in general studies, math, science and business which will enable you to enter as a junior at a four-year college. While the general education requirements are similar at most institutions, it is important to identify as early as possible institutions to which the student may transfer in order to determine the specific requirements of those institutions for the freshman and sophomore years. The sequence of courses should be carefully planned with assistance from an advisor with a specific four-year institution in mind.

Gen Ed Communications
9 Credit Hours
Gen Ed Humanities & Fine Arts
9 Credit Hours
Gen Ed Social & Behavioral Sciences
9 Credit Hours
Business Core Requirements
13 Credit Hours
Gen Ed Mathematics
4 Credit Hours
Gen Ed Physical & Life Sciences
7 Credit Hours
Elective Course Requirements
9 Credit Hours

Refer to the catalog for more information on the specific courses to take to meet the above requirements.

Students must complete 15 semester credit hours of the degree at Lewis and Clark Community College. Refer to the school catalog for additional requirements.

Total Credit Hours Required 60 Credit Hours

Other Business Programs

Two-Year Career Programs
Associate in Applied Science Degree in Accounting
Associate in Applied Science Degree in Management
AIM Program

One-Year Certificates of Proficiency
Accounting
Management

Certificate of Completion in Accounting
Accounting Clerk

Certificates of Completion in Management
Marketing - Finance - Operations -
Human Resources - Small Business

Baccalaureate Programs with Other Schools
After completing an associate degree and approximately thirty additional hours of L&C courses, these degree programs can be completed at the following locations.
- LC - On L&C campus
- SC – On senior institution campus
- OL - Online program
- OL - Accounting (Franklin University)
- LC - Accounting (Missouri Baptist University)
- OL - Accounting (Regis University)
- OL - Applied Management (Franklin University)
- OL - Business Administration (Franklin University)
- OL - Business Administration (Regis University)
- OL - Finance (Regis University)
- OL - Human Resource Management (Franklin University)
- SC - Management (Blackburn College)
- OL - Management (Franklin University)
- LC - Management (Missouri Baptist University)
- OL - Marketing (Franklin University)
- OL - Marketing (Regis University)
- LC - Organizational Leadership (Greenville College)

Master’s Degree Programs with Other Schools
Accounting (at University of Illinois at Springfield)
MBA (Missouri Baptist University at L&C)

See more information on all of the above at www.lc.edu/business

Dual Degree Options
Some students have chosen to seek two different two-year degrees, one in management and one in accounting, while attending classes at Lewis and Clark. Others choose to seek an AAS degree and an AS degree in preparation for some of the advanced degree options that require substantially more hours than those required of a single degree.

30 and Out A.A.S. Degree Program
Anyone who has already earned an associate or bachelor’s degree from an accredited college or university may earn an Associate in Applied Science Degree in accounting or management by completing 30 semester hours of approved business courses. There are some course prerequisites for this program.

Evening Class Requirements
Due to the nature of the scheduling of many of the classes in the Business Department at L&C, students should anticipate taking many of the advanced courses during evening hours.

Technology Requirements
Given the need to be proficient with today’s technology, students are expected to have access to a PC, the Internet, and MS Word, Excel, and PowerPoint for almost all of the courses in the Business Department.

Advanced Degrees from Other Schools
The traditional path for students seeking a bachelor’s degree in a business related field is to seek a transfer or A.S. degree for business. However, several new initiatives now make it possible for students to complete a four year degree on the Lewis and Clark campus or online by building on the A.A.S. degree.

See the Business Department Web site for more information.

For more information contact Program Coordinator Bob DiPaolo, (bdipao10@lc.edu) or Division Assistant Pam Helmkamp at 618-468-4501, (phelmkamp@lc.edu).

Visit Our Web Site
www.lc.edu/business